

Materials Science Merger MOU
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1. On July 1, 2019, the Materials Science and Engineering Department in the College of Engineering and the Metallurgical Engineering Department in the College of Mines and Earth Sciences will become one department.
2. To be consistent with national practice, the new department will be called Materials Science and Engineering.
3. The new department will report to the deans of the College of Engineering and the College of Mines and Earth Sciences.
4. Faculty and staff members in the merged department will be made welcome to participate fully in both Colleges.
5. All faculty members who are tenured in either department will be tenured in the new department.
6. Career-line faculty members who have appointments in either department will have appointments in the new department.
7. Adjunct faculty members having affiliations with either department, who are not tenure-line faculty members of the new MSE Department, will still have adjunct appointments in the new MSE Department, following the normal U of U policies. Adjunct appointments of faculty members involved in materials research across the university will be encouraged.
8. The new MSE Department will function as one department in every way, merging faculty, staff, web sites, space, labs, curriculum, outreach, undergraduate and graduate student recruiting, etc.
9. A chair will be selected for the department from the current faculty by having the two deans visit with all of the faculty and staff members of their respective current departments to get input from everyone on who would be the best person to lead the new department at this time. The deans will then confer and recommend a chair to the SrVPAA. An associate chair will be selected from the other predecessor department.
10. The MSE Department Chair will have regular meetings with both deans, and will sit on both colleges' executive committees.
11. The department will make decisions about hiring as a united faculty. When a faculty member is hired into a replacement position or a new position provided by one or the other of the colleges, the college connected to that position will be responsible for that startup package and for approval of the offer. Of course, joint hires between the colleges will be possible.
12. Initially, faculty members will be evaluated for RPT based upon the RPT Guidelines for the College and Department in which they were hired. Their file will be evaluated by a departmental RPT advisory committee in the united department, by the MSE Chair, and then by the college committee and dean of the college in which they were hired. Over time, the new MSE Department may choose to have a single set of RPT Guidelines and/or to have college RPT reviews in both colleges.
13. The new MSE Department should immediately eliminate duplicative courses and use available teaching resources to enrich the curriculum with new elective and graduate courses.

14. Current degrees and degree requirements will be honored to allow current students, if they wish, to graduate under the rules that were in place when they entered the programs. However, course numbers or names may be changed during this period as the curricula are merged, so long as an equivalent course is available to satisfy each requirement.
15. If the faculty so choose, they can merge the undergraduate and graduate degrees into a single degree at each level, with different tracks or emphases. This would mean that only one degree would be ABET approved. In any event the ABET process will be done jointly. Because of the previous point, some years might be required to fully make such a change.
16. College of Engineering differential tuition will apply to all courses taught by the MSE faculty. All of this revenue is returned to the departments to support the educational mission.
17. The College of Engineering will provide a CLEAR instructor to teach technical writing on the same basis as is provided to other College of Engineering departments.
18. All departmental service assignments and committees will be reformed with faculty members from both of the previous departments.
19. Service assignments at the College level for MSE faculty members will be coordinated between the deans of Engineering and Mines and Earth Sciences. The faculty members of the joint department will be eligible to serve in either college.
20. Students in the new department will all be viewed as members of the new MSE studentbody and not as members of the predecessor departments. All will be treated equally in terms of scholarship eligibility and other forms of support.
21. Development activities from the two colleges will focus on alumni who graduated from their college. Graduates who matriculate after the merger will be viewed as belonging to both colleges.
22. The location of departmental offices will be determined by the Chair and Deans based upon optimizing the use of available space.
23. Department finances will be merged with funds coming to both predecessor departments from the central administration and the two colleges flowing into the new department.
24. Individual faculty research projects will still be associated with the college from which the faculty member's position was funded.
25. All payroll and personnel services will be handled by the department staff. Approvals for faculty will be done by the college which funds their position. Approvals for staff raises, promotions, etc. will be done by both colleges.