




# Personnel & Elections Committee

**Academic Senate Meeting, February 3<sup>th</sup> 2020**



# THE COMMITTEE

- 18 tenure-line and career-line faculty
    - *1 from each College, School or area*
  - 2 students
  - Serve three-year terms
- 

# P&E COMMITTEE ROSTER

Member	Email	Year to roll off	College/Area Requirement
<b>Olga Baker</b>	<a href="mailto:olga.baker@hsc.utah.edu">olga.baker@hsc.utah.edu</a>	2019-2020	Dentistry
<b>Leticia Alvarez</b>	<a href="mailto:Leticia.Alvarez@utah.edu">Leticia.Alvarez@utah.edu</a>	2019-2020	Education
<b>Melonie Murray</b>	<a href="mailto:melonie.murray@utah.edu">melonie.murray@utah.edu</a>	2019-2020	Fine Arts
<b>Stacy Manwaring</b>	<a href="mailto:stacy.shumway@hsc.utah.edu">stacy.shumway@hsc.utah.edu</a>	2019-2020	Health
<b>Maureen Mathison</b>	<a href="mailto:maureen.mathison@utah.edu">maureen.mathison@utah.edu</a>	2019-2020	Humanities
<b>Tom Lund</b>	<a href="mailto:thomas.lund@law.utah.edu">thomas.lund@law.utah.edu</a>	2019-2020	Law
<b>Susanna Cohen</b>	<a href="mailto:susanna.cohen@nurs.utah.edu">susanna.cohen@nurs.utah.edu</a>	2020-2021	Nursing
<b>Dale Larsen</b>	<a href="mailto:dale.larsen@utah.edu">dale.larsen@utah.edu</a>	2020-2021	Libraries
<b>Sheila Crowell</b>	<a href="mailto:sheila.crowell@psych.utah.edu">sheila.crowell@psych.utah.edu</a>	2020-2021	CSBS
<b>Amy Barrios</b>	<a href="mailto:amy.barrios@utah.edu">amy.barrios@utah.edu</a>	2020-2021	Pharmacy
<b>Pearl Sandick</b>	<a href="mailto:sandick@physics.utah.edu">sandick@physics.utah.edu</a>	2020-2021	Science
<b>Ann Engar</b>	<a href="mailto:ann.engar@utah.edu">ann.engar@utah.edu</a>	2021-2022	QIDT
<b>Ken Monson</b>	<a href="mailto:ken.monson@utah.edu">ken.monson@utah.edu</a>	2021-2022	Engineering
<b>Elpitha Tsoutsounakis</b>	<a href="mailto:elpitha@design.utah.edu">elpitha@design.utah.edu</a>	2021-2022	A+P
<b>Debra Simmons</b>	<a href="mailto:debra.simmons@hsc.utah.edu">debra.simmons@hsc.utah.edu</a>	2021-2022	Medicine
<b>Rich Landward</b>	<a href="mailto:rich.landward@socwk.utah.edu">rich.landward@socwk.utah.edu</a>	2021-2022	Social Work
<b>Austin Morris</b>	<a href="mailto:austin.j.morris5@gmail.com">austin.j.morris5@gmail.com</a>	2021-2022	ASUU
<b>Keith Koper</b>	<a href="mailto:koper@seis.utah.edu">koper@seis.utah.edu</a>	2021-2022	CMES



# Committee charge

- Nominate faculty for election by Senate to Senate Standing Committees
- Nominate faculty for appointment by President Watkins to University Committees
- Prepare ballots and oversee the election of all Senate Committees and Officers to be voted on at April Senate meeting
- Certify candidates for President-elect of the Senate comply with newly adopted eligibility requirements.
- Oversee the elections of Senators from the Colleges



# THE TIMETABLE

■ Jan 22<sup>nd</sup>

- First P & E Committee Meeting



# THE TIMETABLE



## February 3<sup>rd</sup>

- Academic Senate Announcement: elections timetable and procedure (Chair: Olga Baker)

# THE TIMETABLE

## ■ February 3<sup>rd</sup>

- Faculty Committee Interest Survey Opens
- Ask colleagues to submit their interests in the annual survey at this link:

[https://survey.az1.qualtrics.com/jfe/form/SV\\_cSZk5DwWq3rQxhj](https://survey.az1.qualtrics.com/jfe/form/SV_cSZk5DwWq3rQxhj)



# THE TIMETABLE

## ➡ February 6<sup>th</sup> – 11<sup>th</sup>

- Send elections notices to fill college vacancies for:
  - Senators
  - Undergraduate Council
  - UPTAC





# THE TIMETABLE

## ■ February 3-Feb 25

- P&E Committee members and Senators: Promote participation in this year's *Faculty Interest Survey* at College Councils, Department Faculty meetings, and other venues.



# THE TIMETABLE



## February 25<sup>th</sup>

- Faculty Committee Interest survey closes



# THE TIMETABLE



## March 3<sup>rd</sup>

- Academic Senate Meeting: Announce deadlines and procedures for Senate Pres-elect and Senate Executive Committee nominees.

# THE TIMETABLE

## ➡ March 5<sup>th</sup>

- P & E Ballot Preparation Meeting
  - Committee Interest Survey results summary
  - Any additional ballot recommendations
  - Finalize nominee lists
    - Senate Committees
    - University Committees
- Schedule a follow-up meeting if necessary



# THE TIMETABLE



## March 20<sup>th</sup>

- Due: College Senate elections results



## March 30<sup>th</sup>

- Academic Senate Meeting status report  
(Chair: Olga Baker; Co-Chair Dale Larsen)



# THE TIMETABLE



## April 6<sup>th</sup>

- Open voting: Senate Committee electronic ballots distributed to Senate



## April 13<sup>th</sup>

- Deadline for nominations to run for Senate President Elect & Senate Executive Committee



# THE TIMETABLE



## April 20<sup>th</sup>

- P & E Committees approves final ballot for Senate President-elect & EC



# THE TIMETABLE



## April 27<sup>th</sup>

- Senate meeting
  - Announce results of Senate committee votes
  - Manual elections for President-elect and Senate Executive Committee
  - Compile and announce results of manual elections



# January 2020 Senate Apportionment

## MEMORANDUM

**TO:** University of Utah Academic Senate

**FROM:** Jane Laird, Senate Secretary and Secretary to the Faculty

**DATE:** February 3, 2020

**SUBJECT:** University of Utah Academic Senate Faculty Apportionment AY 2021- AY 2022

### Reapportionment Summary

In early 2020, the Academic Senate was reapportioned, per the guidelines in Policy 6-002. That apportionment is shown on the next page. The relevant text is as follows:

*"Tenure-line faculty membership in the Senate shall be apportioned by allocating not more than 79 representatives among the seventeen areas of representation (sixteen academic colleges and the University libraries area\*) on a prorated basis of 50 percent according to the number of tenure-line faculty members in each area and 50 percent according to student credit hours, including evening residence hours, taught in each area during the preceding academic year (regardless of whether taught by faculty, of any faculty category, or by non-faculty instructional personnel). The base allocation of not more than 79 tenure-line faculty members shall be adjusted to ensure that each area of representation will have a minimum of two representatives. The Senate Personnel and Elections Committee shall reapportion the Senate according to the foregoing formula every two years.*

*\*Representation from the tenure-line faculty of the University libraries will be determined by taking the average number of student credit hours taught within the academic colleges during the preceding academic year (regardless of by whom taught), per tenure-line faculty member, of all other colleges, and multiplying that value by the number of library tenure-line faculty."*

The reapportionment process resulted in changes to the tenure-line membership of a few colleges. The following changes were made:

- The College of Engineering gained one tenure-line senator
- The College of Humanities lost one tenure-line senator
- The College of Science lost one tenure-line senator
- The School of Business gained one tenure-line senator
- The School of Medicine gained one tenure-line senator

The reapportionment will last through the 2021-2022 academic year, at which time the Senate will be reapportioned again.

College or Area	2020-21 thru 2021-22 Tenure-Line Apportionment	Career Line Senator	New Total (including career-line)	Previous Total
College of Architecture & Planning	2	1	3	3
College of Education	2	1	3	3
College of Engineering	8	1	9	8
College of Fine Arts	5	1	6	6
College of Health	4	1	5	5
College of Humanities	7	1	8	9
College of Mines & Earth Sciences	2	1	3	3
College of Nursing	2	1	3	3
College of Pharmacy	2	1	3	3
College of Science	9	1	10	11
College of Social & Behavioral Science	8	1	9	9
College of Social Work	2	1	3	3
David Eccles School of Business	7	1	8	7
Libraries	2	1	3	3
S.J. Quinney College of Law	2	1	3	3
School for Cultural & Social Transformation	2	1	3	3
School of Dentistry	2	1	3	3
School of Medicine	15	1	16	15
QIDT (Honors, LEAP, EAE)	1		1	1
Council of Academic Deans	2		2	2
<b>Total</b>	<b>86</b>	<b>18</b>	<b>104</b>	<b>103</b>