**Memorandum**

TO: Academic Senate Executive Committee

FROM: Lincoln Davies

Chair, Senate Faculty Review Standards Committee (SFRSC)

DATE: March 17, 2019

RE: Annual Report, 2018-2019

**Scope of Committee Jurisdiction and Composition**

As you know, beginning three years ago, this committee transitioned from a sole focus on tenure-line RPT standards to also evaluating and approving career-line review standards. Subsequently, also added to our charge was purview over implementing tenured faculty review (TFR) standards. This transition has gone very well. It is a clear benefit to the committee to have both tenure-line and career-line faculty in representation among our membership.

**Use of Templates and the New University-Wide TFR Guidelines**

As you also are aware, over the past several years, we successfully completed and implemented templates for both RPT and career-line review statements. These have been enormously helpful both to departments and the committee, and while we have made minor tweaks to the templates, we believe they are strong documents that have proven quite workable. It continues to be clear that the more closely units can adhere to these templates, the smoother and more quickly their documents can be approved.

Over the last year, we also have begun reviewing implementing documents under the new university-wide TFR guidelines. This process has been even more facile, I believe, than the RPT and career-line review templates. The simplicity of the TFR template we are using significantly facilitates use by departments as well as review by our committee. While of course the RPT and career-line review processes may vary a bit more from unit to unit than do TFR processes, this new approach of having a University-wide general document applicable to all units with very short implementing documents for each unit may offer a blueprint for future revision and evolution of the RPT and career-line review processes. It is at least something that, I would suggest, should be considered.

**Meeting Schedule**

We generally aim to meet once per month as a committee during the regular academic year, although at times we also conduct business via email or cancel meetings when they are not necessary. Our meetings typically last two hours and are working meetings to review proposed faculty review standards or conduct other business. Because we were waiting for several documents to come back to us in the fall semester, we did not meet as regularly during that semester. On behalf of the committee, I also frequently meet with units or members of units across campus as needed, outside of our full faculty meetings. Trina Rich from interim AVP Hopf’s has begun helping the committee coordinate processes and attending our meetings this year. She has already proven to be an indispensable resource. We are most grateful for her assistance. The committee meeting dates for this year are as follows. We plan to add a May meeting if our workload warrants it:

October 2, 2018

February 13, 2019

March 1, 2019

March 26, 2019

April 30, 2019

**Department/College Reviews**

The following department/college statements have come to the SFRSC so far this academic year for review.

*Approved by the SFRSC and sent to either AVP Hopf (acting on behalf of SVP Reed) or SVP Good (College of Health) as applicable:*

1. Architecture and Planning Career-Line
2. Business RPT
3. Dance RPT
4. Eccles Health Sciences Library Career-Line
5. Educational Psychology TFR
6. Ethnic Studies RPT
7. Fine Arts Career-Line
8. Gender Studies RPT
9. Linguistics RPT
10. Law RPT
11. Marketing TFR
12. Pharmacotherapy Unpaid Adjunct
13. Pharmacy TFR
14. Political Science RPT (small change)
15. Social and Behavioral Sciences Career-Line
16. Social Transformation Career-Line
17. Special Education RPT
18. Theatre RPT

*Approved conditionally and waiting further action to seek final approval:*

1. Chemistry TFR
2. Psychology RPT
3. Nursing RPT

*Reviewed and currently working with relevant unit to conform to changes recommended by SFRSC:*

1. Education Career-Line
2. Education, Culture, and Society RPT
3. Educational Leadership RPT
4. History TFR
5. Mathematics Career-Line
6. Political Science RPT
7. Political Science TFR
8. Pharmacotherapy Career-Line