Centers, Institutes, and Bureaus, Phase 2 Update

Purpose

- Develop, or revise, a policy that serves donor, faculty, and administrative needs
  - Determine parameters for accepting and/or receiving gifts or resources for CIBs.
  - Determine process, roles, and responsibilities when accepting gifts
- Establish governance of CIBs
  - Establish CIB roles and responsibilities post gift acceptance.
  - Establish donor roles and responsibilities post gift acceptance.
- Establish Procedural Clarity
  - Clarify roles and responsibilities of Administrators, Faculty, Donors/Contributors to the Development and Implementation of CIBs
  - Provide guidance documents

Process

I. Reviewed Current Policies on CIBs and Discussed Current Policy Implementation

II. Developed Values to Guide Policy Revisions

III. Construct operational definitions for and clarify differences between Centers, Institutes, and Bureaus
   A. Identify linkages to academic units and expectations for both "academic units" and the "other academic units"
   B. Identify roles and responsibilities
   C. Identify how gifts, contracts, and grant agreements differ, if at all
   D. Identify specific areas/issues to be included in policy revision

IV. Inventory other "Centers" on Campus

V. Determine CIB Expectations
   A. Leadership (e.g., selection/determination)
   B. Purpose of Center
   C. Governance
      1. Oversight
      2. Decision-making authority
      3. Roles and Responsibilities of all parties
      4. Mechanisms for Appointments of Faculty
      5. Donor roles, parameters under which funding is accepted and utilized (e.g., agreements)
   D. Fiscal Operations and Management
      1. Funding Sources (e.g., Public, Private, Governmental, Business)
      2. Expectations for Sustainability
   E. Role of and Inclusivity for Faculty, Students, and Others (e.g., Departments, College, Stakeholders)
   F. Benefits to University, Academic Units, Other
   G. Productivity and Reporting

VI. Determine Governance of CIBs Campus-wide Components

VII. Draft Policy Revisions