

Memorandum

TO: Senate Executive Committee

FROM: Senate Personnel & Elections Committee (Randy Dryer, Chair), and Senate Policy Liaison Bob Flores

RE: Proposed revision 32 of Policy 6-002 to accomplish consolidating of certain Senate-elected standing committees, and other changes to the Academic Senate

DATE: April 6, 2018

Enclosed for Debate and approval by the Senate is a set of proposed revisions of the contents of Policy 6-002, which governs various aspects of the Academic Senate and its system of standing Senate-elected committees. This set of revisions will implement two sets of decisions that were previously made ‘in principle,’ as well as carrying out some ‘housekeeping’ to bring the Policy current with changed circumstances. For efficiency, this proposal combines a project led by the Personnel and Elections Committee over the past two years, and tasks assigned to the Senate Policy Liaison by the Executive Committee in that time frame.

A. Consolidating Senate-elected standing committees.

The primary effect of these changes of the Policy will be to consolidate three of the currently existing Senate-elected standing committees into a single such committee (i.e., eliminating two). This follows from a study of the committees undertaken during the 2017-2018 year by the Senate Personnel and Elections Committee as directed by the Senate in spring 2017. The changes for the committees were generally described to and ‘in principle’ approved by the Senate at the March 2018 meeting. That earlier memorandum explaining the proposal ‘in principle’ is attached for convenience. Now comes this proposal to implement those agreed-upon changes by specific revisions of the Policy contents which govern the three affected committees (6-002-III-D Senate Committees).

These changes will result in eliminating as separate committees (i) the Senate Advisory Committee on Benefits and Salaries, and (ii) the Senate Advisory Committee on Library Policy, while shifting their functions to (iii) the Senate Advisory Committee on Academic Policy (SACAP). That remaining committee will continue with the same size and structure of membership, and take on the functions of the other two along with its previously existing functions. By eliminating the 18 voting faculty member positions of the Library committee, and the six voting faculty member positions of the Salaries & Benefits committee, these changes will reduce by 24 the total number of voting faculty member positions among the Senate-elected standing committees (as well as eliminating several voting positions for students and non-voting ex officio positions for administrative officers).

- B. As further discussed in the earlier meetings, there is also underway an examination of another Senate-elected standing committee—the Senate Advisory Committee on Budget and Planning. While some general parameters for changing the membership and functions of that committee have been identified, a full set of specific changes is not ready. That is anticipated to be ready by early in the 2018-2019 year. So no change to the Policy 6-002 section governing that committee is proposed at this time. However, a “user note” will be inserted to alert readers that changes are anticipated within the year.

C. Adding two non-voting ex officio representatives to the main Senate body.

The description of non-voting ex officio members of the Senate (6-002-III-B-1) is proposed to be revised to include two additional representatives. This change will follow through on the discussion ‘in principle’ at the March 2017 Executive Committee meeting and the April 2017 Senate meeting, which was: *“to revise Policy 6-002 and then implement the change, such that a representative of the Academic Advisors Council, and a representative of the University Staff Council, will be added as non-voting ex-officio members on the Senate, and an Academic Advisor representative will be included as an ex officio member of the Senate Advisory Committee on Academic Policy. This project is to be carried out in the 2017-2018 Senate year.”* (Minutes of the Academic Senate, April 4, 2017).

The Executive Committee in spring 2017 planned to implement these additions of invited representatives by including the specific changes of Policy contents on the next occasion that any other revision of Policy 6-002 was being brought forward for Senate approval, and tasked the Senate Policy Liaison to prepare the proposal (and meanwhile the representatives have been invited to attend meetings in an unofficial capacity). Accordingly, the attached draft includes provisions adding one ex officio nonvoting representative for each of those two organizations of members of the University community. As has long been true of other non-voting ex officio positions, this status allows these representatives to attend open Senate meetings, with the right to speak on matters “directly associated with the responsibilities of” the University employees they represent, but not a right to vote.

D. Housekeeping changes.

The Executive Committee has tasked the Senate Policy Liaison to include updating/ housekeeping revisions whenever an occasion arose to combine these with another project of revising Policy 6-002.

- (i) **Count of academic colleges updated from 16 to 17, which updates the number of areas of elected-member Senate representation.** (6-002-III-B-2). The areas of representation from which Senate membership is drawn are in part determined by the number of academic colleges existing

at the University. The School of Social and Cultural Transformation was approved as new academic college, after the most recent revision of the Policy. With that addition, the number of colleges has grown from 16 to 17, and as a housekeeping matter several passages in Policy 6-002 should be updated accordingly. And the Senate Personnel and Elections Committee has membership which is based on the number of colleges (representation from each), so the membership of that committee in turn is updated to include the new college. **[Note that in the near future, a similar adjustment will be needed for the Senate Faculty Review Standards Committee—which also has representation from each academic college.]** [Note that the Senate Personnel and Elections Committee has also recommended that the policy and formula by which Senate representation is biannually reapportioned among these colleges should be studied for possible change, prior to the next reapportionment occurring in spring 2020.]

- (ii) Add cross-reference to definition of “academic college” which is provided in another Policy. (6-002-III-B-2-c-i) The term “academic college” is used in 6-002 as part of describing the areas of representation from which elected Senate membership is drawn. The official definition of that term and description of the characteristics of academic colleges is given in separate Policy 6-001, and so it is appropriate as a housekeeping matter to include in 6-002 a cross-reference to the definition in 6-001.
- (iii) Update name of area from “University College” to “Academic Advising Center.” One of the areas of representation for elected student members of the Senate (described in 6-002-III-B-2-c-i) has undergone a change of name, so it appropriate as a housekeeping matter to update the name.

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