Approval of Modifications to Fall 2020 Final Exam Schedule

Memorandum from the Registrar and Late Hour Accommodation Response

*Excerpt from 6-100 (Instruction and Evaluation) Final Examinations:*

*Final examinations shall be given under regulations as determined by the Academic Senate. When they are required, in-class final examinations must be given at times officially set. A schedule for such examinations shall be prepared by the Scheduling Office and published by the University.*

To accommodate convocation ceremonies to be held on Friday, December 18th, the following adjustments in the final exam schedule would need to be implemented:

* Exams originally scheduled for Friday from 1-3 pm will be moved to Monday, December 14th from 8:30-10:30 pm.
* Regular exams originally scheduled for Friday from 3:30-5:30 pm will be moved to Tuesday, December 15th from 1-3 pm, and Math Common Exams for 1010, 1030, and 1080 will move to Tuesday, December 15th from 3:30-5:30.
* Evaluation has taken place for courses who would have exams scheduled for Friday, December 18th between 6:00 pm and 10:30 pm and the impact is on 1 or 2 graduate level courses only.  No special arrangements will need to be made for these cases.

Employing these strategies will conclude the final exam period at 12:30 pm on Friday, December 18th and allow for the Convocations to begin at 2:00pm on that day.

If you have any questions, please do not hesitate to contact me.

Thank You,

**Timothy J. Ebner**

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**Response to a question submitted about exams being offered at late hours:**

Response

To answer the question about the lateness of some of the exam times, it is important to remember that we currently do give exams every night of the Exam Period during the 8:30-10:30pm timeframe, for Evening Classes that begin at 7:00pm. So this timeslot is used each evening during exam week. It so happens that the fewest 7:00pm courses are on Monday night, so there should not be a lot of conflict with students taking an exam on that night. **We will work with Commuter Services in having special transport services to residence halls and Uride service during exam week and we will work to make that happen**.

Thank you,

Tim

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